



# Nashville Christian School

7555 Sawyer Brown Rd, Nashville, TN 37221

## Pre-Arranged Absence Form *Elementary only*

Please fill out the top portion of the form **two weeks prior to the absence** and return to the Lower School office.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Absence: \_\_\_\_\_

Total Number of Days: \_\_\_\_\_

Detailed Reason for Absence: \_\_\_\_\_

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Parent Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

For office use:

\_\_\_\_ Absence excused, must submit all missed assignments within 2 days of returning to school.

\_\_\_\_ Student must submit all missed assignments and one paragraph for *each* day of absence with details and pictures (illustrated or photos) about your trip within 2 days of returning to school. Please add anything interesting you learned as you traveled.

\_\_\_\_ Absence not excused